



## Artist Waiver, Release, and Acknowledgement

All artwork to be exhibited at the Armory Art Center must be wired and ready to hang. Sawtooth hangers are discouraged. Framing is also recommended on 2D work unless the art is showcased on all edges.

Art must be clearly labeled on the back with the following: *Artist name, Artist phone number*  
*Artist email, Title of piece, Price or NFS*

Any special instructions for handling, hanging or displaying should be written and included with the art.

Art will remain on display throughout the duration of the show, unless special arrangements are made with a representative of the Armory Art Center.

All art sold while on display at the Armory Art Center is subject to a 30% commission. Please keep that in mind when pricing your items. The Armory Art Center is required to charge Michigan State Sales Tax. The Internal Revenue Service requires a W-9 form for all sales over \$600.00. All commission proceeds will be applied to the Janet Anderson Scholarship Fund, which has been created to support youth and their art experience.

The Armory Art Center reserves the right to refuse or remove any work deemed unacceptable by agents of the Armory Art Center. The Armory Art Center also reserves the right to use photographic images of art entries in promotional material and social media.

Although great care is taken when handling all art pieces, the Armory Art Center and any of its agents are not responsible or liable for any loss, damage, or theft of any art on display in the Armory Art Center. The Armory Art Center has no duty or responsibility to insure or otherwise secure art on display against any such loss, damage, or theft.

By signing this document, I agree to the terms and conditions stated above.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Armory Art Center Representative**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_